



# Reading Comprehension

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Skimming and  
Scanning



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# How can we improve our reading?

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Two important techniques include:

Skimming

Scanning



# SKIMMING

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What is Skimming?

“To read quickly to get the general idea of a passage”



# When Skimming

Don't read everything but try to skip the text.

Read the *first* and *last* sentences of paragraphs.

Read the *introduction* and the *summary*.

Read a few examples until you understand the concepts they are meant to illustrate.

# Getting The Gist



Not  
stopping



First and  
Last  
paragraph



Topic  
sentences



Read fast



# How to SKIM ?

Read the title.

Read the subtitle or introduction.

Read the first sentences of each paragraph.

Notice any picture, charts, or graphics.

Read the summary or last paragraph if there is one.



# Let's practice skimming using the questions below.

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Choose a heading that best matches the upcoming paragraph. Remember to underline your key words.

- Parents are to blame for the state of children today.
- A report with many conclusions and worries about the United Kingdom.
- Growing up unhappy generation
- There are so many social problems young people face today.



## Let's skim the first and last sentences from the passage.

In recent years, evidence has been collected which suggests that the proportion of British children and teenagers who are unhappy is higher than in many other developed countries around the world. For example, a recently published report set out to measure 'well-being' among young people in nineteen European countries, found that the United Kingdom came bottom. The report was based on statistics and surveys in which young people answered questions on a wide range of subject. The United Kingdom is a relatively unequal country with a relatively high proportion of young people living in households. With less than half the national average income. This seems to have a negative effect on how they feel about themselves.

So what's our answer?

- Choose the heading that best matches the previous paragraph.
- a. Parents are to blame for the state of children today
  - b. A report with many conclusions and worries about the United Kingdom
  - c. Growing up unhappy generation
  - d. There are so many social problems young people face today

# SCANNING

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Search for specific information ( **key words** )

Particular Name

Number

Telephone Number

Program

Date

The Cosine “32°”





# Scanning – Get only what you need.

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- Scanning is rapidly running your eyes over the text in order to locate specific details.

Three steps to scanning include:

search for key  
words



move quickly  
over the page



Less reading  
and more  
searching



Let's practice Scanning using the question below.

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- How many European countries are in first report?  
Remember to underline your key words.

What is your key word?

**Number**





## Now let's scan for the info we selected.

In recent years, evidence has been collected which suggests that the proportion of British children and teenagers who are unhappy is higher than in many other developed countries around the world. For example, a recently published report set out to measure 'well-being' among young people in nineteen European countries, found that the United Kingdom came bottom. The report was based on statistics and surveys in which young people answered questions on a wide range of subject. The United Kingdom is a relatively unequal country with a relatively high proportion of young people living in households. With less than half the national average income. This seems to have a negative effect on how they feel about themselves.

How many European countries are in the first report?

**Nineteen**

So.....

Skim

- to understand the **general** idea of a passage

Scan

- for **specific** words, numbers, details or answers.





to determine  
the  
organization of  
writing

to get the  
important part  
that we need a  
whole and no  
reading

to know the  
opinions of  
people

**OBJECTIVES  
AND  
BENEFITS  
FOR  
SCANNING  
AND  
SKIMMING**

identify topics  
for reading

to refresh what  
we've read



# As for the benefits, among others:

1.

can search for a specific information needed from a text reading or books quickly and efficiently.

2.

can explore the many pages of the book in a short time.

3.

not too much of a waste of time looking for something the chill of the book, which does not support particular actions to search the information.





# Conclusion

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- Skimming and scanning is used when reading all types of documents.
- We skim to get the idea of what a document is about and typically skim all documents before we actually begin to read.
- As we skim, we...
  - ❖ think about the topic
  - ❖ think about what we already know about the topic
  - ❖ start to guess or anticipate the details we are going to read about.
- We scan for specific information
- We work quickly when we skim and scan.



# Thank You

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